

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, February 8, 2024

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Gallaway, Chair	x		David Blount, Deputy Director		x
Mike Pruitt	x		Ruth Emerick, Chief Operating Officer	x	
Fluvanna County			Laura Greene, Director of Finance	x	
Tony O'Brien, Vice Chair	x		Sandy Shackelford, Director of Planning and Transportation	x	
Keith Smith, Treasurer	x		Lucinda Shannon, Senior Regional Planner	x	
Greene County			Sara Pennington, TDM Program Manager	x	
Tim Goolsby	x		Logan Ende, Regional Housing Planner	x	
James Higgins	x				
Louisa County					
Tommy Barlow					
Manning Woodward	x				
Nelson County					
Ernie Reed	x		GUESTS/PUBLIC PRESENT		
Jesse Rutherford	x		Natalie Oschrin		x
City of Charlottesville			Andrea Wilkinson		x
Phil d'Oronzio	x		Dale Herring		x
Michael Payne	x		Neil Williamson		x

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Ned Gallaway, presided and called the meeting to order at 7:01 pm. Ruth Emerick took attendance by roll call and certified that a quorum was present.

b. Vote to Allow Electronic Participation: Not needed.



2. MATTERS FROM THE PUBLIC:

- a. Comments by the Public:** None.
- b. Comments provided via email, online, web site, etc.:** None.

3. PRESENTATIONS:

a. Introductions and Welcome to New Commissioners

Ned Gallaway welcomed four new TJPDC Commissioners. All Commissioners introduced themselves briefly. The new Commissioners are Supervisor Mike Pruitt (Albemarle County), Supervisor Manning Woodward (Louisa County), Supervisor Tim Goolsby (Greene County), and Mr. James Higgins (Green County, Citizen Appointee).

b. Introduction and Welcome to New Staff

Ruth Emerick, Chief Operating Officer, introduced the new Regional Housing Planner, Logan Ende, who joined TJPDC's staff in January.

c. Resolutions of Appreciation

Ned Gallaway shared words of thanks for the longtime service of Dale Herring and Andrea Wilkinson on the TJPDC Commission.

- i. Dale Herring, Greene County

Motion/Action: On a motion by Jesse Rutherford, seconded by Phil d'Oronzio, the Commission unanimously adopted the resolution of appreciation for Dale Herring.

- ii. Andrea Wilkinson, Greene County (Citizen Appointee)

Motion/Action: On a motion by Jesse Rutherford, seconded by Phil d'Oronzio, the Commission unanimously adopted the resolution of appreciation for Andrea Wilkinson.

4. CONSENT AGENDA: Action Items

a. Minutes of December 7, 2023 Meeting

Motion/Action: On a motion by Phil d’Oronzio, seconded by Mike Pruitt, the Commission unanimously approved the December 7, 2023 Commission meeting minutes as presented, with abstention by Manning Woodward.

5. NEW BUSINESS:

a. November and December Financial Reports

Finance Director Laura Greene gave an overview of the financial reports for November and December.

Motion/Action: On a motion by Keith Smith, seconded by Tony O’Brien, the Commission unanimously accepted the financial reports as presented.

b. FY25 Rideshare Work Program and Resolution

Sara Pennington, TDM Program Manager, shared information about the proposed FY25 work program for RideShare and Transportation Demand Management. The grant application was submitted by the due date of February 1st.

Motion/Action: On a motion by Mike Pruitt, seconded by Phil d’Oronzio, the Commission unanimously approved the Resolution of Support for the FY25 RideShare work program and grant application.

c. FY25 Mobility Management Grant Application, Presentation, and Resolution

Lucinda Shannon, Senior Regional Planner, shared an update on the Mobility Management program and what is planned if FY25 grant funds are secured. The grant application was submitted by the due date of February 1st.

Motion/Action: On a motion by Phil d’Oronzio, seconded by Keith Smith, the Commission unanimously approved the Resolution of Support for a FY25 Mobility Management grant application.

d. US Department of Transportation RAISE Grant Presentation and Resolution

Sandy Shackelford, Director of Planning and Transportation, reviewed the RAISE grant application previously submitted for Preliminary Engineering Phase for the proposed Rivanna Bicycle and Pedestrian Bridge. Sandy shared that staff were encouraged by USDOT to resubmit the application in the 2024 round due to the project’s merit status and high score in the first round.

Motion/Action: On a motion by Phil d’Oronzio, seconded by Mike Pruitt, the Commission unanimously approved the Resolution of Support for a RAISE Grant Application to fund Preliminary Engineering (PE phase) for the Rivanna River Bicycle and Pedestrian Bridge.

e. FY24 Draft Amended Budget

Executive Director Christine Jacobs presented the FY24 Draft Amended Budget. The final draft will be brought to the Commission at the March meeting for approval.

6. OLD BUSINESS:

- a. None

7. EXECUTIVE DIRECTOR'S REPORT:

Monthly Report:

Project milestones for VATI were shared, including the completion of 1,079 miles of make ready construction, two communication huts set, 682 miles of aerial fiber placement, 312 miles of underground fiber placement, 509 miles of splicing, and 6,714 passings. In December, TJPDC staff conducted a site visit to inspect newly installed fiber railroad crossings in Albemarle County.

The final draft report for the Transit Governance Study has been presented to all the member jurisdictions and will be brought to the Commission for consideration in March.

A Safety Summit was held in January as a core part of the Safe Streets and Roads for All (SS4A) project. The information gathered will supplement data with local information for the Comprehensive Safety Action Plan.

The Comprehensive Economic Development Strategy (CEDS) consulting team will be in person in February to work with the strategy committees of TJPDC and RRRC. The workshops will help confirm the draft strategies and begin to discuss implementation and the most appropriate responsible leads for each strategy.

The TJPDC was awarded a \$275,000 grant from Virginia Department of Housing and Community Development (DHCD) to continue the VERP pilot program through calendar year 2024.

8. OTHER BUSINESS:

- a. **Roundtable Discussion by Jurisdiction:** Each Commissioner was invited to share updates from their jurisdiction.

b. Items for Next Meeting – March 7, 2024

- i. FY24 TJPDC Amended Budget (Consideration for Approval)
- ii. FY25 Rural Transportation Work Program and Budget
- iii. Transit Governance Study Final Report

- iv. Virginia Telecommunication Initiative (VATI) Update
- v. Executive Director Evaluation Process Begins

9. ADJOURNMENT:

Motion/Action: On a motion by Jesse Rutherford, seconded by Tony O'Brien, the Commission unanimously voted to adjourn the February 8, 2024, Commission meeting at 9:09 pm.

Commission materials and meeting recording may be found at www.tjpd.org